

WITHAM ON THE HILL PARISH COUNCIL

Clerk to the Council

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The Meeting of Witham on the Hill Parish Council will be held on Monday 12 July 2021 starting at 7.00 p.m. at St Andrews Parish Hall

Public and Press are invited to attend, and it is requested they are seated by 18.55 to ensure a prompt start to the meeting

	Open Forum
22.	Apologies for absence, acceptance of Apologies & noting of resignations received.
23.	Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.
24.	Minutes of the Annual Meeting of the Parish Council held on the 6th May 2021
25.	Matters to report – <i>restricted to items not listed elsewhere in the agenda</i>
26.	To receive a report from the County and District Councillors.
27.	Clerks Report and correspondence received
28.	Planning applications – S21/1272 - Proposal: Removal of maple tree at New Home Farm, Main Street, Witham On The Hill. Response by 14 July 2021
28.1,	To note planning applications approved: S21/0841 - Proposal: Reduce height of ash tree (T1) to 8m Reduce height of ash tree (T2) to 1m at Park House 2 Home Farm Lane S21/1149 - Proposal: Copper Beech (T1) - reduce by 1.5m in height and width Weeping Ash (T2) - Prune or Fell at The Old Vicarage Main Street
29.	To receive an update on the reactive sign
30.	To discuss whether or not to enter an agreement with P Langford to maintain the website for us at a cost of £15 per month but for the Clerk to retain responsibility of what is to go onto the website
31.	To discuss the purchase of a laptop and to enter an agreement to purchase Office 365 every year thus meaning all council information and documents are transferred with the laptop to a new clerk.
32.	To discuss a letter from a resident regarding parish issues
33.	To discuss if we ask the Church to contribute to the cost of the Mole removal from the Churchyard.
34.	To confirm Expenditure £2.68 – B M Champness (stamps) £36.00 – Advanced Payroll Services (Payroll services for April, May and June) £73.40 - HMRC (PAYE) £294.16 – B M Champness (salary for April May and June) £145.20 – Town & Country (fee to install defibrillator) []denotes those payments paid between meetings, which have been approved by the Chairperson and Vice Chairperson of the Parish Council or at a previous meeting but not listed Payments made by Direct Debit - £
35.	Any other business – Reminder – by law no decision can be made under this item only information exchanged.
36.	The date of the next meeting – to be held on Monday 13th September 2021 at 7.00 p.m. at St Andrew's Parish Hall, Witham on the Hill

Cut off time for the meeting is 21.00. Further information can be obtained from the Clerk using the details above

Signed... *B M Champness* (Clerk) Dated 7 July 2021