

September Agenda

The Meeting of Witham on the Hill Parish Council will be held on Monday 13 September 2021 starting at 7.00 p.m. at St Andrews Parish Hall. Public and Press are invited to attend, and it is requested they are seated by 18.55 to ensure a prompt start to the meeting

37. Apologies for absence, acceptance of Apologies & noting of resignations received.

38. Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item

39. Minutes of the Meeting of the Parish Council held on the 12 July 2021 (Min 21-02)

40. Matters to report – *restricted to items not listed elsewhere in the agenda*

41. To receive a report from the County and District Councillors.

42. Clerks Report and correspondence received

43. Planning applications received – S21/1742 - Proposal: Remove Maple tree (T1) in front garden to just above ground level, Reduce Pissard's Plum (T2) by 2m. at Cedar House, 3 Home Farm Lane, **Response** by 17 September 2021

S21/1745 - Proposal: Reduce spread of 3 neighbouring Ash trees (T3, T4 & T5) back to the Boundary at Somersby House, Main Street. **Response** by 17 September 2021

S21/1746 - Proposal: Reduce height of the Ash tree (T6) by 3m and reduce spread by 1.5m to shape crown at Park House, 2 Home Farm Lane. **Response** by 17 September 2021

43.1. To note planning applications approved: S21/1176 - Proposal: Erection of storage and workshop building at Witham Hall Preparatory School Main Street

S21/1362 - Proposal: T1 - ash - 4 lowest limbs to be removed over the footpath.

at Rag Rose Bottom Street

S21/1272 - Proposal: Removal of maple tree at New Home Farm Main Street

44. To receive an update on the reactive sign

45. To discuss the present website and whether we wish to have our own website developed and the cost of this and maintaining it

46. To discuss whether to enter an agreement with P Langford to maintain the website for us at a cost of £15 per month but for the Clerk to retain responsibility of what is to go onto the website

47. To discuss the purchase of a laptop and to enter an agreement to purchase Office 365 every year thus meaning all council information and documents are transferred with the laptop to a new clerk.

48. To discuss Verge cutting - Bottom St and thistle problem

49. To receive an update on suggested work being carried out throughout the village by a resident

50. To discuss a request that we purchase a Poppy Wreath and to appoint someone from the Parish Council to attend the Remembrance Day Service and lay the wreath

51. To confirm Expenditure

£36.00 – Advanced Payroll Services (Payroll services for July, August & September)

£73.60 - HMRC (PAYE)

£293.96 – B M Champness (salary for July, August, and September)

[] denotes those payments paid between meetings, which have been approved by the Chairperson and Vice Chairperson of the Parish Council or at a previous meeting but not listed

52. Any other business – Reminder – by law no decision can be made under this item only information exchanged.

53. The date of the next meeting – to be held on **Monday 8 November 2021 at 7.00 p.m. at St Andrew's Parish Hall, Witham on the Hill**