

23 May 2022 Agenda

The Annual Meeting of Witham on the Hill Parish Council will be held on Monday 23 May 2022 starting at 7.30 p.m. to be held at St Andrew's Parish Hall, Witham on the Hill

Public and Press are invited to attend, and it is requested they are seated by 19.25 to ensure a prompt start to the meeting

Open Forum

- 1. Election of Chairperson**
- 2. Declaration of Acceptance of Office for Chairperson**
- 3. Election of Vice Chairperson**
- 4. Cheque signatories and banking arrangements**
- 5. To adopt and/or amend the Standing Orders, Financial Regulations and Risk Assessment.**
- 6. Apologies for absence, acceptance of Apologies & noting of resignations received.**
- 7. Declaration of Interest** – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.
- 8. Minutes of the last meeting held on the 14th March 2022 (21-05)**
- 9. Matters to report** – *restricted to items not listed elsewhere in the agenda*
- 10. To receive a report from the County and District Councillors.**
- 11. Clerks Report and correspondence received**
- 12. Planning applications –**
S22/0889 - Proposal: Conversion of existing barn to two storey dwelling (amendments to S08/LB/7038) Location: Palace Farm, Main Street, Witham on The Hill, App Type: Listed Building Consent. **Response** by 30 May 2022
S22/0888 - Proposal: Conversion of existing barn to two storey dwelling (amendments to S08/0987) Location: Palace Farm, Main Street, Witham on The Hill, App Type: Full Planning Permission. **Response** by 30 May 2022
- 13. To receive any data from the reactive sign**
- 14 To discuss a request from Jubilee committee if the Parish Council will fund a bench (£400 approx.) to go outside the village hall and the planting of a tree on East Green/the Green, cost tbc.**
- 15. To discuss the present position with the Mallard Pass Solar Farm proposal**

16. Audit of 2021-22 Accounts

- 1. To approve the Annual Governance Statement 2021/22**
- 2. To accept the Accounting Statement 2021/22 as a true record**
- 3. To sign and approve the Exemption certificate.**

17. To agree a long-term arrangement with Zurich Insurance to one of the following

- A 5-year LTA premium of £175.81**
- A 3-year LTA premium of £178.25**
- A 1-year standard premium of £180.64**

18. To confirm Expenditure

£175.81 – Zurich Municipal (Insurance premium depending on the outcome of Item 17)

£300.12 – B M Champness (salary for April May and June)

£75.00 – HMRC (PAYE)

[] denotes those payments paid between meetings, which have been approved by the Chairperson and Vice Chairperson of the Parish Council or at a previous meeting but not listed

Payments made by Direct Debit - £

19. Any other business – *Reminder – by law no decision can be made under this item only information exchanged.*

20. The date of the next meeting – to be held on **Monday 4th July 2022** at 7.00 p.m. at St Andrew's Parish Hall, Witham on the Hill