

Annual parish meeting 13 May 2024 agenda

The Annual Meeting of Witham on the Hill Parish Council will be held on Monday 13 May 2024 starting at 7.30 p.m. to be held at St Andrew's Parish Hall, Witham on the Hill

Public and Press are invited to attend, and it is requested they are seated by 19.25 to ensure a prompt start to the meeting

Open Forum

1. Election of Chairperson
2. Declaration of Acceptance of Office for Chairperson
3. Election of Vice Chairperson
4. Cheque signatories and banking arrangements
5. To adopt and/or amend the Standing Orders, Financial Regulations and Risk Assessment.
6. Apologies for absence, acceptance of Apologies & noting of resignations received.
7. Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.
8. Minutes of the last meeting held on the 4th March 2024 (23-06)
9. Matters to report – restricted to items not listed elsewhere in the agenda
10. To receive a report from the County and District Councillors.
11. Clerks Report and correspondence received
12. Planning applications
 1. – to approve.
 - S24/0656 - Proposed detached dwelling and outbuilding at: Land Adjacent to The Anvils Main Street Witham On The Hill.
 - S24/0670 - Proposal: Section 19 application to vary Condition 2 (approved plans) of S22/0889 Conversion of existing barn to two storey dwelling (amendments to S08/LB/7038) at: Palace Farm, Main Street, Witham On The Hill, Response extended to 14th May 2024
 - S24/0592 - Proposal: Proposed timber frame car port at: Palace Farm, Main Street, Witham On The Hill. Response extended to 14th May 2024
 - S24/0593 - Proposal: Section 73 application to vary Condition 2 (approved plans) of S22/0888
 - Conversion of existing barn to two storey dwelling (amendments to S08/0987) at: Palace Farm, Main Street, Witham On The Hill. Response extended to 14th May 2024
 2. To note Planning Applications approved:
 - S24/0466 - proposal: Section 211 Notice to reduce height of Beech tree (T1) by 2.5m and reduce laterals by 1.5m to balance shape at: Longacre Main Street, Witham On The Hill
 - S24/0451 - Proposal: Section 211 notice to fell Silver Fir (T1) at: The Old Vicarage Main Street, Witham On The Hill
 - S24/0280 - Proposal: Section 211 Notice to reduce height of Ash tree by 5m and reduce lateral branches to shape crown at: Meadow Bank Bottom Street Witham On The Hill
 - S23/1876 - Proposal: Change of use agriculture land to car park including creation of hard standing to serve as a car park to the Six Bells public house at: The Six Bells Main Street, Witham On The Hill
 3. To note any Planning Applications refused or withdrawn: none to note

4. To note any Application appealed or any decision made regarding an appeal: none to note
13. To receive any data from the reactive sign
14. Audit of 2023-24 Accounts
 1. To approve the Annual Governance Statement 2023/24
 2. To accept the Accounting Statement 2023/24 as a true record
 3. To sign and approve the Exemption certificate.
15. To consider and agree the Insurance cover and whether we wish to include or remove anything from the schedule
16. To confirm Expenditure
 1. £195.00 – Zurich Municipal (Insurance premium)
 2. £402.52 – B M Champness (salary for April May and June)
 3. £100.40 – HMRC (PAYE)
 4. £2.50 – B M Champness (postage)
 5. £120.00 – St Andrew Parish Hall Management Committee (hall hire fees fees)
 6. [] denotes those payments paid between meetings, which have been approved by the Chairperson and Vice Chairperson of the Parish Council or at a previous meeting but not listed
 7. Payments made by Direct Debit - £
17. Any other business – Reminder – by law no decision can be made under this item only information exchanged.
18. The date of the next meeting – to be held on Monday 15 July 2024 at 7.00 p.m. at St Andrew's Parish Hall, Witham on the Hill

Cut off time for the meeting is 21.00. Further information can be obtained from the Clerk using the details above