

Annual parish meeting 12 May 2025 Agenda

The Annual Meeting of Witham on the Hill Parish Council will be held on Monday 12 May 2025 starting at 7.30 p.m. to be held at St Andrew's Parish Hall, Witham on the Hill
Public and Press are invited to attend, and it is requested they are seated by 19.25 to ensure a prompt start to the meeting

Open Forum

1. Election of Chairperson
2. Declaration of Acceptance of Office for Chairperson
3. Election of Vice Chairperson
4. Cheque signatories and banking arrangements
5. To adopt and/or amend the Standing Orders, Financial Regulations and Risk Assessment.
6. Apologies for absence, acceptance of Apologies & noting of resignations received.
7. Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.
8. Minutes of the last meeting held on the 3 March 2025 (24-06)
9. To Co-opt a Councillor
10. Matters to report – restricted to items not listed elsewhere in the agenda
11. To receive a report from the County and District Councillors.
12. Clerks Report and correspondence received
13. 1 Planning applications – to approve.
- 12.2 To note Planning Applications approved:
- 12.3 To note any Planning Applications refused or withdrawn: none to note
- 12.4 To note any Application appealed or any decision made regarding an appeal: none to note
14. To receive any data from the reactive sign
15. Audit of 2024-25 Accounts
 1. To approve the Annual Governance Statement 2024/25
 2. To accept the Accounting Statement 2024/25 as a true record
 3. To sign and approve the Exemption certificate.
16. To consider and agree the Insurance cover and whether we wish to include or remove anything from the schedule
17. To confirm Expenditure
£187.73 – Zurich Municipal (Insurance premium)
£376.00 – B M Champness (salary for April May and June)
£93.80 – HMRC (PAYE)
[]denotes those payments paid between meetings, which have been approved by the Chairperson and Vice Chairperson of the Parish Council or at a previous meeting but not listed
Payments made by Direct Debit - £
18. Any other business – Reminder – by law no decision can be made under this item only information exchanged.
19. The date of the next meeting – to be held on Monday 7 July 2025 at 7.00 p.m. at St Andrew's Parish Hall, Witham on the Hill
Cut off time for the meeting is 21.00. Further information can be obtained from the Clerk using the details above