

D Thornburn
DT Accountancy
79 North Road
Bourne
PE10 9BT

11th May 2026

PKF Littlejohn LLP

Dear Sirs

Witham on the Hill Parish Council – Internal Audit

The records of Witham on the hill Parish council have been fully reviewed in line with guidelines.

The years minutes of meetings were reviewed and found to be satisfactory.

AGAR returns plus minutes of meetings are all available on the website in line with requirements.

All payments were supported by invoices and properly accounted for, transactions are by cheque and are authorised at parish meetings and minutes produced to confirm.

Income for the year was only the precept for the year, a single donation and a small amount of bank interest, this was also recorded correctly.

In conclusion there are good systems of control within the parish and records are kept to a high standard by the Clerk Mr Bernard Champness .

Yours faithfully

David Thornburn